

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
REGULATORY COMPLIANCE COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE  
ON TUESDAY, 7 JUNE 2022 AT 9:30AM**

**PRESENT:** Chairperson Kelly Stratford, Cr Dave Collard, Cr David Clendon, Deputy Cr Rachel Smith, Cr John Vujcich, Member Belinda Ward

**IN ATTENDANCE:** William J Taylor, MBE (General Manager Corporate Services), Dean Myburgh (General Manager Districts Services).

**STAFF PRESENT:** Rochelle Deane (Manager – Environmental Services), Trent Blakeman (Manager – Building Services), Ruben Garcia (Manager – Communications) Marlema Baker (Democracy Services Advisor).

**1 KARAKIA TIMATANGA – OPENING PRAYER**

Chair Kelly Stratford commenced the meeting and opened with a karakia.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

**APOLOGY**

**RESOLUTION 2022/7**

Moved: Cr Rachel Smith

Seconded: Cr John Vujcich

**That the apology received from His Worship the Mayor and Deputy Mayor Ann Court be accepted and leave of absence granted.**

**CARRIED**

**3 NGĀ TONO KŌRERO / DEPUTATION**

No deputations were received for this meeting.

**4 CONFIRMATION OF PREVIOUS MINUTES**

**4.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 4.1 document number A3713613, pages 14 - 18 refers

**RESOLUTION 2022/8**

Moved: Chairperson Kelly Stratford

Seconded: Cr Dave Collard

**That the Regulatory Compliance Committee confirms that the minutes of the meeting of the Committee held 26 April 2022 are a true and correct record.**

**CARRIED**

## **5 INFORMATION REPORTS**

### **5.1 ALCOHOL LICENSING UPDATE**

Agenda item 5.1 document number A3703685, pages 19 - 26 refers

#### **RESOLUTION 2022/9**

Moved: Cr Rachel Smith

Seconded: Cr John Vujcich

**That the Regulatory Compliance Committee receive the report Alcohol Licensing Update.**

**CARRIED**

### **5.2 ENVIRONMENTAL HEALTH SERVICES: FOOD LICENSING UPDATE**

Agenda item 5.2 document number A3702183, pages 27 - 36 refers

#### **RESOLUTION 2022/10**

Moved: Cr Dave Collard

Seconded: Member Belinda Ward

**That the Regulatory Compliance Committee receive the report Environmental Health Services: Food Licensing Update.**

**CARRIED**

### **5.3 BUILDING SERVICES BCA UPDATE**

Agenda item 5.3 document number A3726946, pages 37 - 46 refers

#### **RESOLUTION 2022/11**

Moved: Cr Rachel Smith

Seconded: Cr John Vujcich

**That the Regulatory Compliance Committee receive the report Building Services BCA Update.**

**CARRIED**

### **5.4 DISTRICT SERVICES MONTHLY BUSINESS REPORT FOR APRIL 2022**

Agenda item 5.4 document number A3727880, pages 47 - 100 refers

#### **RESOLUTION 2022/12**

Moved: Cr Rachel Smith

Seconded: Cr David Clendon

**That the Regulatory Compliance Committee receive the report District Services Monthly Business Report for April 2022.**

**CARRIED**

**5.5 REGULATORY COMPLIANCE COMMITTEE ACTION SHEET UPDATE JUNE 2022**

Agenda item 5.5 document number A3713621, pages 101 - 101 refers

**RESOLUTION 2022/13**

Moved: Cr Rachel Smith

Seconded: Cr John Vujcich

**That the Regulatory Compliance Committee receive the report Action Sheet Update June 2022.**

**CARRIED**

**6 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER**

Chair Kelly Stratford closed the meeting with a karakia

**7 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 10:54 am.

The minutes of this meeting will be confirmed at the Regulatory Compliance Committee Meeting held on 6 September 2022.

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**CHAIRPERSON**